APPLICATION FOR MERIDIAN/CBM STAFF EXCHANGE
for CBM Staff

Please fill out this form if you are interested in making a professional visit to Meridian International Center and submit for approval to PEDstaffexchange@meridian.org by Friday, February 14, 2020.

Note: You must have worked at your CBM for at least one year.

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<th>Name:</th>
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<td>Position:</td>
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<td>CBM:</td>
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<td>Website:</td>
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1. How long have you been working in the Global Ties network?

2. How many IVLP projects and visitors does your CBM receive each year?

3. Please provide a brief description of your current job responsibilities.
4. What would you hope to accomplish during your visit to Meridian?

5. How would you apply your experience in Washington and share it upon your return?

6. Please check the following weeks you would be available if chosen for the exchange (you can check more than one):

   Week of:
   - April 20 – 24, 2020:
   - April 27 – May 1, 2020:
   - May 4 – 8, 2020:
   - May 11 – 15 2020:
   - May 18 – 22, 2020:
   - June 1 – 5, 2020:
   - June 8 – 12, 2020:
   - June 15 – 19, 2020:
   - June 22 - 26, 2020:
   - June 29 - July 3, 2020:
   - Other: ____________________

I understand that Meridian will cover the cost of airfare, meals and ground transportation in DC and will provide a homestay or other accommodations. I will be responsible for any additional expenses. I will submit a written report within one month of completing the exchange, sharing lessons learned and the value of my exchange experience.

In making this application, I have the full support of my supervisor and/or Board of Trustees.

Name (print): ________________________________ Date: ______________

Signature: ________________________________ Date: ______________

Supervisor Signature: ________________________________ Date: ______________